



FATHER JOHN REDMOND CSPC
Minutes of September CSPC Meeting and AGM
September 26, 2017

Welcome, Introductions Opening Prayer: Co Chair Gary Signarowski called the meeting to order at 7 pm. An Opening Prayer was then led by him.

Agenda Review. Gary reviewed the agenda with the meeting and it was determined that there was no further business to add to the agenda. The agenda was accepted.

Roundtable Introductions. Roundtable introductions were conducted.

2016-2017 Voting Members in Attendance: Gary Signarowski, Andrea Heitz, Tony Pantusa, Sandra Currie, Fatima Martins, Maria Alfonso Slack, Michael Galus, Patricia Bulley, Daphne Casson, Alexandra Goncz

Redmond Administration in attendance: Principal, Lisa Tomeczek, and Teacher Representative, Ken Wood (Religion)

It was determined that a quorum of the 2016-17 CSPC Voting Members were present at the meeting.

1. Overview of CSPC

Gary Signarowski showed a slide presentation of CSPC (what it is, its purpose, structure and roles, frequency of meetings, ongoing activities and what's new for 2017-18). He advised the meeting that any parents wishing to become voting members should be prepared to attend all meetings and to be willing to volunteer at appropriate school events.

2. Annual Report by Co –Chair.

Gary provided a detailed breakdown of CSPC for the 2016-17 school year. He talked about all the school initiatives, the various teacher requests, events where CSPC members had volunteered their time, various fundraising programs, some advocacy matters and pro-grants that were applied for.

3. Financial Statement for 2016-2017: Co Chair:

Tony Pantusa, the Co Treasurer, reviewed the financial statements as part of the meeting. The statements show an opening balance of \$13,424.67 on September 1, 2016. Total deposits for the year were \$36,851.79 as a result of various fundraising activities such as flower/poinsettia sales, Kaleidoscope, cookie dough sales, concession sales, tea sales, used uniform sales and a school activity fee of \$10,580. The closing bank balance as of August 31, 2017 was \$17,707.29. After accounting for outstanding cheques totaling \$448.81 and for pending expenditures earmarked for RAP, the potential balance is \$11,119.39 (not including 2017/18 activity fee).

After discussion on motion made by Sandra Currie and seconded by Gary Signarowski, the financial statements were approved.

4. Minutes of Previous Meeting

Copies of the minutes from the meeting held on May 30, 2017 were circulated to all voting members.

On motion made by Fatima Martins and seconded by Andrea Heitz, the May 30, 2017 CSPC minutes were approved.

5. Election of CSPC Voting Members

Gary quickly reviewed again what is required of CSPC voting members. He stated that if you want to become a voting member, you should be prepared to attend all CSPC meetings and should volunteer as often as possible at the various school events. He reviewed the importance of attending all meeting since we were in a position in previous years where we didn't have a quorum and weren't able to vote on certain matters at some of the meetings.

19 CSPC Voting Members were elected for 2017-18 as follows:

Gary Signarowski, Andrea Heitz, Tony Pantusa, Sandra Currie, Fatima Martins, Maria Alfonso Slack, Michael Galus, Patricia Bulley, Daphne Casson, Alexandra Goncz, Barbara Goldsmith, Sperry Bilyea, Helen Mackie, Tania Zoldak, Suzy Raposo, Rosanne Lista-Colavecchia, Jodie Cator, Valentina Maya, Javiera Vidal

6. Election of CSPC Executive Members

Gary quickly reviewed the duties of the various executive positions with the meeting. After the election process took place the following parents became members of the CSPC Executive Committee:

**Co-Chairs – Gary Signarowski
Andrea Heitz**

Sandra Currie motions to accept, Fatima Martins seconds and is unanimously approved

**Co-Vice Chair Patricia Bulley
Barbara Goldsmith**

Gary Signarowski motions to accept, Tony Pantusa seconds and is unanimously approved

**Co Teasurers Tony Pantusa
Maria Afonso Slack**

Sandra Currie motions to accept, Fatima Martins seconds and is unanimously approved

Secretary Sandra Currie

Andrea Heitz motions to accept, Tony Pantusa seconds and is unanimously approved

Communications Sperry Bilyea

Sandra Currie motions to accept, Gary Signarowski seconds and is unanimously approved

7. Committees – RAP CAP

Gary reviewed with the meeting what is required of a RAP Chair and set out the contributions of last year's RAP Committee.

After consideration, Fatima Martins agreed to volunteer for the position of RAP Co-Chair and Helen Mackie also agreed to act as RAP Co-Chair

**RAP Co Chairs Fatima Martins
Helen Mackie**

Andrea Heitz motions to accept, Tony Pantusa seconds and is unanimously approved

Gary explained what the purpose of a CAP committee would be. Since no one showed an interest in becoming a CAP Chairman, it was decided that that position would remain vacant.

CAP Chair Vacant at this time

8. Principal's Report

Lisa Tomczek, the Principal, introduced herself to the meeting and introduced Ken Wood of the Religion Department. She advised the meeting of some recent and upcoming Important Dates at Father John Redmond:

Important Dates

Curriculum Night – September 21
Opening School Mass – September 22
Ontario University Fair – September 23 and 24
Me to We Day – September 28
Grade 10 Mini Mock Test – Period One – September 28
Grade 9 Muskoka Woods – Parent Information Night – September 28
Taste of the Arts – October 2 and 3
Grade 9 Muskoka Woods – October 2, 3 and 4
World Teacher Day – October 5
Early Warning Letters October 6
PD Day – October 6
Thanksgiving – October 9
PLC Schedule – October 16
Open House – Grade 8 – October 25 – CSPC Volunteers needed
PLC Schedule – October 30
Halloween – October 31 - Charity Civvies Day

Student Accolades

Ms. Tomczek briefly talked about the following student accolades:

Best Buddies – Anthony Kennedy Shriverr
Duke of Edinburgh – FJR Strings Section was asked to perform for Prince Harry
EQAO Academic Math Results – Outstanding results obtained 94% Academic Math and 64% Applied Math

9. Business from the Previous Year

Gary advised the meeting of some business that has carried forward from last year.

Theatre Arts Campaign re-branding - --From "Seat Sale" to TBD – Gary advised that the Theatre Arts Room was in need of upgrades. This will need to be discussed at future CSPC meetings.

Canada 150 Grant – Gary advised the meeting that FJR was awarded a grant of almost \$50,000. "Our Home on Native Lands" application set out some ideas that FJR proposed to use the money for such as: planting a Three Sisters Garden (corn, beans, and squash), displaying Student Art Work, and building an Outdoor Performance Space. CSPC would be contacted by planning committee to let us know what we could help with.

Traffic Issues

Gary explained the traffic problems in front of Father John Redmond School and said that the problem would only get worse once the elementary school opens next year. He has been in talks with, the Trustee, Ms. Andrachuk, to see if there is a solution to alleviate the congestion.

\$1,000 Pro Grant – 2016-17 Application

Gary advised the meeting that CSPC had been awarded a pro grant for 2016-17 of \$1,000 to promote the importance of sleep. Dates for two more yoga sessions would need to be scheduled before the end of the year to take advantage of this \$1,000 grant.

10. New Business

TCDSB Pastoral Plan

Gary advised the meeting that 2017 is Year of the School. Catholic education is built on the partnership among our families, parishes and schools, and therefore the year of the school will truly celebrate the foundation of our school communities

3 Year Strategic Plan and Goals – We need to put together a 3 year strategic plan for FJR. This will need to be discussed at future meetings.

▪ Communications Plan – We need to work on a plan to get information to parents.

2017-18 Pro Grant Application

Gary advised the meeting that CSPC has applied for a 2017-2018 grant for “Effects of Healthy Eating and Nutrition on Student Success”. If the grant is authorized, we will need to arrange for a Speaker to come in the talk about nutrition, healthy eating and family dinners and to demonstrate culinary arts (tips and techniques to save time in food preparation).

Fundraising

Fundraising initiatives would be discussed further at our next meeting. Gary suggested that we should stick to the fundraisers that bring in the most amount of money, with the least amount of work such as the Used Uniform Sale and Kaleidoscope. This could be discussed in more detail at our next meeting.

11. CSPC Meeting Dates for 2017-18 School Year

2017:

- AGM Tuesday, September 26
- Tuesday, November 7
- Tuesday, December 5

2018

- Tuesday, January 16
- Tuesday, February 27
- Tuesday, March 27
- Tuesday, April 24
- Tuesday May 29 (final)

12. Adjournment

There being no further business to come before the meeting, on motion made by Andrea and seconded by Sandra, the meeting was adjourned.